



# GEOPHYSICAL SOCIETY OF TULSA BYLAWS

## ARTICLE I -NAME

The name of this Society shall be the Geophysical Society of Tulsa, Inc. as set forth in the Articles of Incorporation of this Society. It shall constitute the Tulsa Section of the Society of Exploration Geophysics, as provided in the Constitution and Bylaws of said Society.

## ARTICLE II -OBJECTIVE

The purpose of this Society shall be to promote the science of geophysics and to promote fellowship and cooperation among persons interested in the science of geophysics, as set forth in the Articles of Incorporation.

## ARTICLE III -MEMBERSHIP AND DUES

### A. Membership

The members of this Society shall be classified as Active Members, Life Members, Honorary Members, Student Members, and Corporate Members.

1. Active Members. All Members in good standing on the date of ratification of these Bylaws and those persons who shall hereafter be elected Active Members as provided herein shall be classified as Active Members and shall be entitled to vote and to hold elective office in this Society, except as otherwise provided herein.
  - a. Any person interested in the science of geophysics shall be eligible for membership.
  - b. Applicants for membership shall submit to the Executive Committee an application in writing. Upon affirmative vote of three or more members of the Executive Committee and upon payment of dues as provided hereinafter, such applicant shall be accepted as a member of the Society with all pertaining rights, privileges, and obligations.
2. Life Member. Any Active Member in good standing may elect to become a Life Member by so advising the Executive Committee and paying a single payment as set by the Executive Council. Life Members shall receive all rights, benefits, and privileges accorded Active Members, including the right to vote and hold office, but shall not be required to pay annual dues. Life Members, however, shall be required any special assessments levied by the Society.
3. Honorary Members. Honorary Members may be accorded by a vote to exceed 75% of the Executive Committee. To be eligible for Honorary membership, a person must have made outstanding contribution to the geophysical profession or to this Society. Honorary Members shall receive all rights, benefits, and privileges accorded Active Members of this Society, but shall not be required to pay annual or any special assessments. Except where Honorary and Life Members must be referred to separately, reference to Active members elsewhere in the bylaws shall be considered to include Honorary and Life members.
4. Student Members. A person duly enrolled as a student of geophysics or related discipline in a recognized school, college, or university may become a Student member by following the procedure for application set forth for membership in this Society, except that one of the sponsors shall be a teacher or other responsible official of such school, college, or university who shall attest to the student status of the applicant. A Student Member shall pay dues as provided herein but shall not be required to pay any special assessments. A Student Member shall have all privileges of membership but may not vote or hold office. Student memberships shall terminate when the student is no longer enrolled in a school, college, or university but a Student Member may change their membership status at any time within one year of its expiration to that of Active member upon notification in writing of their election to do so, and payment of applicable dues.
5. Corporate Members. Companies supporting the Society and its objectives may be accepted as Corporate Members. Dues from such memberships shall be used to promote the Society and its objectives. Corporate Members shall be entitled to all publications of the Society, but shall not vote in any election or referendum.
6. A member of any classification may resign from the Society at any time. Such resignation shall be in writing

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and shall be accepted by the Executive Committee, subject to the provisions of Article III, Part B, Section 4 hereof.

7. A member of any classification may be expelled from this Society by unanimous vote of the Executive Committee for conduct disruptive to Society goals or for misconduct or dishonesty. Such member must be given prior written notice of such proposed action by the Executive Committee and be accorded reasonable opportunity to present a defense against such action.
8. Any member of any classification who has ceased to be a member for any reason except as stated in Article III, Part A, Section 7 may be reinstated by unanimous vote of the Executive Committee upon submittal of an appropriate application as set forth hereafter and subject to the payment or waiving of any outstanding dues and obligations which were incurred prior to the date when such member ceased to be a member of this Society.

#### B. Dues

1. The annual dues of members of the Society shall be set by the Executive Council and be payable in advance of the first day of each fiscal year or upon election to membership. Changes in the dues would be recommended by the Executive Committee and voted on by the membership.
2. Dues may be changed or special assessments may be levied by following the procedures for amending these Bylaws as set forth in Article XI, Section 1, except that approval by only a majority of valid votes cast at a meeting of the Society shall be sufficient for adoption.
3. Any member who is more than six months in arrears in payment of dues, special assessments, or other obligations to the Society shall be dropped from the Society.
4. Cessation of membership for any reason shall in no way relieve any member of payment of any financial or monetary obligation to the Society incurred prior to such cessation of membership.
5. Dues for Corporate Members shall be set by the Executive Committee and payable in advance on the first day of each fiscal year.

### ARTICLE IV -CODE OF ETHICS

The code of ethics of the Society of Exploration Geophysicists is hereby adopted by the Geophysical Society of Tulsa, Inc. and violation thereof shall be cause for expulsion from the Society as set forth in Article III, Part A, Section 7 hereof.

### ARTICLE V -NOMINATIONS AND ELECTIONS

1. A Nominating Committee for the nomination of officers shall be formed. Such Nominating Committee shall consist of the President, as Chairman, the President-Elect, and the Past President. If one or both of the President-Elect or the Past President cannot serve, the President shall fill such vacancy or vacancies by appointment from among the Active Members in good standing of this Society, excluding other members of the Executive Committee.
2. The Nominating Committee shall nominate one or more candidates for each office of this Society from among the Active Members in good standing. The names of all candidates shall be presented to the Membership at the regular meeting of the Society held in March of each year, or at a meeting in lieu thereof, and shall be published prior to the April meeting. Consent of all candidates for election shall be obtained before the slate is presented to the membership.
3. Nominations in addition to those prepared by the Nominating Committee may be made by written petition signed by not less than ten percent (10%) of the Active Members in good standing. Such nominating petition or petitions must be presented to the President not later than the start of the regular meeting in April, or a meeting in lieu thereof, and shall be publicized by the President at such meeting.
4. If any office has a single nominee, then the nominated member will be the officer. If there is more than one candidate for any office, then there shall be an election for that office. The election of officers shall be by secret paper or electronic ballot. The Secretary shall distribute a ballot or announcement and voting instructions to all

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Active Members in good standing not later than three weeks preceding the Annual Meeting. Each Active Member in good standing shall be entitled to cast one vote for one candidate for each office. Paper ballots must be returned to the Secretary in a sealed envelope bearing on the outside the member's printed or typewritten name and his signature. Electronic balloting shall be conducted in a manner specified by the Executive Committee. Only ballots so prepared by Active Members in good standing and received by the Secretary by 4:00 p.m. on the Monday immediately preceding the Annual Meeting shall be valid. In case of a tie, the Executive Committee shall determine which of the tied candidates shall be elected.

5. In the event any duly elected officer shall resign from the Society or shall otherwise be unable to fulfill the obligations of the office, such vacancy shall be filled by election by the Executive Committee, subject to the provisions of Article VII, Section 2a, as to the office of President.
6. The number of Section Representatives from this Society to the Council of the Society of Exploration Geophysicists and the names of their selection shall be as set forth in the Constitution and Bylaws of the Society of Exploration Geophysicists, and such Section Representatives shall represent the Geophysical Society of Tulsa on said Council.

#### ARTICLE VI -OFFICERS

1. The officers of the Society shall be: a President, a President-elect, a First Vice President, a Second Vice President, a Secretary, a Treasurer, and an Editor.
2. The officers shall be elected for terms of one year extending from July 1, to June 30, inclusive, except that the offices of President shall be filled by the President-Elect of the previous term. The fiscal year shall be coincident with the term of the officers.

#### ARTICLE VII -DUTIES OF OFFICERS

1. The President
  - a) Shall preside at the meetings of the Society, of the Executive Committee, and of the Nominating Committee.
  - b) Shall call special meetings of the Executive Committee when the President shall deem it advisable.
  - c) Shall appoint all committees except as otherwise provided herein or as may be delegated by the President.
  - d) Shall serve as chief executive officer of the Corporation and joining with the Treasurer shall sign all written contracts or obligations of the Society subject to the provisions of Article VIII, Section 1c.
  - e) Shall in temporary absence of other officers assume their duties or delegate them.
2. The President-Elect
  - a) Shall perform the duties of the President in the absence of that officer, and shall become President for the remainder of the term in the event of resignation or the inability of the President to perform the duties of that office as determined by the Executive Committee.
  - b) Shall, having become President as in Article VII, Section 2, Part a , serve as both the President and President-Elect, and succeed to President pursuant to Article VI, Section 2.
  - c) Shall assist the President in the performance of his duties.
3. The First Vice President
  - a) Shall be responsible for arranging the technical programs of the Society.
  - b) Shall appoint such assistants as the First Vice President may require.
4. The Second Vice President
  - a) Shall make or cause to be made the arrangements for all meetings or social gatherings of the Society, including, but not limited to, place of meeting, reservations, service of food and/or beverage, as may be directed by the Executive Committee, and shall provide any reasonable available equipment required by the speaker or speakers.
  - b) Shall be custodian of any equipment owned by or otherwise in the possession of the Society.

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- c) Shall appoint assistants or establish committees as the Second Vice President may deem necessary for the effective consummation of his duties.
- d) Shall, at the direction of the Executive Committee, raise funds or direct the effort to raise funds in support of any special events that may be scheduled.
5. The Secretary
  - a) Shall cause to be maintained a complete list of the membership of the Society together with the mailing address and the class of membership for all members.
  - b) Shall take minutes at all meetings of the Society and of the Executive Committee and transmit a copy of such minutes to each member of the Executive Committee and a copy of the minutes of each meeting of the Society, including annually a list of officers of the Society, to the Society of Exploration Geophysicists.
  - c) Shall cause to be distributed to the membership: advance notices of meetings; annually a list of candidates for office; information on proposed amendments to these Bylaws as approved by the Executive Committee when applicable; and such other items as may require dissemination to the membership.
  - d) Shall cause to be distributed to all Active Members in good standing ballots for the election of officers and/or other items requiring elective decision and receive the return of such ballots, as provided in Article V, Section 4 of these Bylaws.
  - e) Shall transact such other business of the Society as may be authorized by the Executive Committee.
6. The Treasurer
  - a) Shall collect dues and other obligation to the Society, make disbursements as authorized by the Executive Committee, and transact such other business of the Society as may be authorized by the Executive Committee.
  - b) Shall maintain chronological records of all receipts and disbursements together with explanation of such receipts and disbursements, and a record of payment of dues by each member.
  - c) Shall present a report on the condition of the Treasury at the Annual Meeting of the Society and at such other times as requested by the President.
  - d) Shall, upon completion of his/her term of office, close the accounts and submit them to an Audit Committee appointed by the President and composed of three Active Members of the Society who are not members of the Executive Committee who shall audit such accounts.
  - e) Shall, after audit, present the accounts to the incoming Treasurer who shall indicate acceptance thereof by appropriate entry in the book containing the records of such accounts.
  - f) Shall insure the orderly transfer of access to all funds of the Society on deposit in any banking or similar institution to the incoming Treasurer and incoming President.
  - g) Shall appoint such assistants as the Treasurer may require.
7. The Editor
  - a) Shall be in charge of the editing and production of any publications that the Society may issue.
  - b) Shall arrange for the storage and maintenance of such publications and their dissemination, in cooperation with the secretary.
  - c) Under the direction of the Secretary, shall maintain or supervise the maintenance of a computer or other type listing of the membership of the Society; shall cause publication and dissemination of such list singularly or jointly with other societies, subject to the direction of the Executive Committee; and shall conduct the solicitation of funds to defray the cost of such publication, as directed by the Executive Committee.

## ARTICLE VIII -EXECUTIVE COMMITTEE

1. The Executive Committee
  - a) Shall consist of the President, President-Elect, First Vice President, Second Vice President, Secretary, Treasurer, Editor, the Past President, and/or any other officially designated delegate to the Council of the Society of Exploration Geophysicists.
  - b) Shall be the trustees of the Corporation and shall transact all business of the Society not otherwise specifically provided for herein.

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- c) Shall authorize all expenditures, shall direct the investment of Society funds, and shall authorize all contracts or obligations of the Society.
- d) Shall initiate and present to the membership for approval any proposals for change in dues or special assessments.
- e) Shall authorize publications and the general content and form thereof.
- f) Shall fill vacancies among the officers of this Society which may occur between elections, except that a vacancy in the office of President shall be determined and filled by the Executive Committee as provided in Article VII, Section 2a.
- g) Shall have authority to review all actions and conduct of the office of any member of the Executive Committee and take such action pertaining thereto as may be deemed necessary.
- h) Shall hold meetings each month at such times as the President shall determine. A quorum for any meeting of the Executive Committee shall consist of a majority of the members thereof.

#### ARTICLE IX -MEETINGS

- 1. The regular meetings of the Society shall be held on the second Thursday of each month except during June, July, and August, unless otherwise specified by the Executive Committee.
- 2. The Annual Meeting of the Society shall be held on the second Thursday in May of each year, unless otherwise specified by the Executive Committee and due prior notice given to the membership.
- 3. Special meetings of the Society may be called at any time by the President, subject to approval of the Executive Committee.
- 4. The time and place of meetings and the form and content thereof shall be subject to the approval of the Executive Committee.

#### ARTICLE X -PARLIAMENTARY AUTHORITY

Robert's Rules of Order newly revised shall govern the Society in all cases to which they are applicable and in which they are not inconsistent with the Bylaws.

#### ARTICLE XI -AMENDMENTS

- 1. These Bylaws may be amended at any regular meeting of the Society by three-fourths (3/4) of the valid votes cast, except as provided in Article III, Part B, Section 2. The proposed amendment or amendments shall first be approved by the Executive Committee, presented at a prior regular meeting, and distributed in writing to the membership at least then (10) days prior to the meeting at which the vote is taken.
- 2. The Constitution and Bylaws of the Society of Exploration Geophysicists shall be superior hereto, and anything contained herein that may be in conflict therewith shall be invalid to the extent of such conflict.
- 3. These Bylaws are officially adopted and approved by the Members of the Geophysical Society of Tulsa, Inc. according to the provisions for such action contained in the existing Bylaws, and are effective, February 9, 1984.

#### Education Committee Charter Geophysical Society of Tulsa (Established -September 1991)

In order to promote geophysical education, the Geophysical Society of Tulsa (GST) hereby establishes the GST Education Committee. This committee will have two primary responsibilities. The first being to provide for the continuing education for members of the Geophysical Society of Tulsa and to act as the GST liaison with the SEG Continuing Education Committee. The second is to promote the field of geophysics to those students who are currently enrolled in a university geosciences program AND to those high school and university students who show an aptitude for science and mathematics.

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The chairman of this committee, to be appointed by the GST President, serves a term of two years and is renewable by the GST President if so desired. The chairman will select members of his/her committee from the membership of the GST. Both the selection and the number of committee members is entirely at his/her discretion. The chairman will keep the GST Executive Committee informed of all activities; copies of all correspondence will be sent to the GST President. Major events proposed by the committee, as well as all monies to be spent, should be approved by the GST Executive Committee. At year's end, the chairman will provide a summary of activities to be included in the GST Annual Report.

Membership Committee Charter  
Geophysical Society of Tulsa (Established December 1991)

The GST Membership Committee is responsible for (1) assistance to the Secretary in maintaining the Society's membership rolls, and (2) encouraging interested, qualified persons to apply for membership. In addition, the GST Membership Chairman will also serve on the Membership Committee of the Society of Exploration Geophysicists.

The chairman of this committee, to be appointed by the GST Secretary with approval by the President, will serve a term of two years. The chairman will select members of his/her committee from the membership of the GST. Both the selection and the number of committee members is entirely at his/her discretion. The chairman will keep the GST Board informed of all activities; copies of all correspondence will be sent to the GST Secretary. Any monies to be spent should be approved by the GST Board. At year's end, the chairman will provide a summary of activities to be included in the GST Annual Report.